



Frequently Asked Questions

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Студенческий городок / Student Campus Contacts:

Office Y-345 (Main educational building)

Tel: +7 (495) 377-64-45

E-mail: studgorod@guu.ru



Work schedule:

Monday - Thursday - 09:00 - 18:00

Friday - 09:00 - 16:45

Monday - 09:00 - 13:00

Tuesday - 09:00 - 11:30

Wednesday - 15:00 - 17:00

Thursday - 14:30 - 18:00

Friday - 09:00 - 11:00

VISITING HOURS



***The State University of Management (hereinafter – the SUM)**



1. Question: Where are the dormitories located?

Answer: Two block-type dormitories are located on the SUM campus near the metro station Выхино / Vykhino. All the university facilities are within walking distance.



2. Question: How much is the cost of living at the dormitory?

Answer: In the academic year 2023-2024, **the annual cost** varies **from 36,348 to 42,012 rubles**. This cost includes from 2,100 to 5,100 rubles for hiring and from 34,248 to 36,912 rubles for public utilities. The final cost depends on the room type Payment is made immediately for the whole year. Discounts are available for preferential categories of students.
priem.guu.ru/hostel/price



3. Question: How to apply for the dormitory?

Answer: Application for a dormitory is made upon admission to the State University of Management. If you have not applied for a dormitory on admission, you can apply to Студенческий городок/Studencheskiy gorodok/ Student Campus **by September 15**.

You can submit necessary documents remotely:

Step 1. Fill in an application form for the dormitory in your personal account;

Step 2. Print the application form, sign it and send a scanned copy of the application to studgorod@guu.ru;

Step 3. Provide us with the scans of the passport pages with your personal data and registration with their translation into Russian; documents confirming the benefits (**if any**); the referral from the Ministry of Science and Higher Education of the Russian Federation (**for foreign citizens**) to studgorod@guu.ru.



4. Question: Can students who study under the contract with the payment of the tuition fees apply for the dormitory?

Answer: Yes, citizens of the Russian Federation and foreign citizens who study on a contract basis are eligible for on-campus accommodation.



5. Question: Can extramural or intra-extramural students get accommodation in the dormitory?

Answer: No, only full-time students can get accommodation in the dormitory.



6. Question: Are there any special aspects in the process of applying for the dormitory for foreign students?

Answer: Yes, there are some. If you are a foreign citizen, you will also need to attach to the application for accommodation in the dormitory the following documents:

- ✓ the referral from the Ministry of Science and Higher Education of the Russian Federation;
- ✓ translation of your passport into Russian.

If you don't speak or speak Russian badly please, contact the International Department of the university in advance.

International Department Contacts:

- **Kulakova Yuliya** (Office A-119, Административный корпус / Administrative building, tel.+7 495 377 77 88, *25-70, e-mail: admission@guu.ru);

- **Shebila Hanadi** (Office A-123, Административный корпус / Administrative building, tel.:+ 7 495 377 77 83, *25-62, e-mail: admission@guu.ru).



7. Question: When can I accommodate in a dormitory? In September?

Answer: Unfortunately, the number of places in the SUM dormitories is limited, so the accommodation takes place in stages in turn.

First, students with benefits are settled, and then priority is given to students with the best exam results, as well as the longest distance of residence (by permanent registration in a passport).

We try to close the waiting list before the end of the academic year. During the waiting period you can also use alternative accommodation:

№	Name	Address	Description	Cost per month (in rubles)
1.	ФГБУ «Комфортная среда»	1-й Балтийский переулок, д.3/25	The dormitory consists of block-type apartments. The apartment block includes two single and two double rooms with shared bathroom. There are two common kitchens on each floor. https://www.rsuh.ru/hostel/photo-gallery/?PAGE_NAME=section&SECTION_ID=4153	10 100
2.	Дом Аспирантов и Стажёров №1	метро Академическая, ул. Дмитрия Ульянова, д.5	The hotel is focused on accommodation for students, graduate students, trainees. Convenient location near the Moscow center. The hotel has all conditions for comfortable living at an affordable price. https://comfort-sr.ru/hotels/#das1	from 10 200 to 15 000
3.	Residential area «Изумрудный парк»	г. Люберцы, ул. Красногорская, д.1	These are apartments or rooms in apartments. Ideal place to accommodate students while studying. https://2gis.ru/lyubertsy/gallery/firm/70000001067614455/photoid/adslmage	10 500
4.	Colife	You choose and rent a flat by yourself	Modern rental service for stylish housing in Moscow. https://colife.ru/	from 10 000 to 70 000



8. Question: What should I do if I was not accommodated in early September? Where to look for the lists?

Answer: The Housing Commission meets once every two weeks and considers applications for accommodation according to the list.

You can find updated lists of dormitory residents on the SUM website priem.guu.ru/hostel/comission-meetings, in «Общежития ГУУ» in VK (social network ВКонтакте) vk.com/obschaga_guu, as well as on the stand of Студенческий городок.

The SUM also provides the possibility of alternative accommodation. To accommodate in an alternative place of residence, it is necessary:

- ✓ Choose an alternative accommodation place that suits you best on location, cost and conditions;
- ✓ Fill in an application for accommodation in an alternative place of residence in Студенческий городок (Office ГУК-345, Главный учебный корпус / Main educational building);
- ✓ The Student Campus Office will prepare all necessary documents for your accommodation within 2-3 working days;
- ✓ Pick up the documents in the Student Campus Office and go to an alternative place of residence for accommodation.



9. Question: I am from Moscow or the Moscow region. Can I apply for accommodation in a dormitory?

Answer: Students who live at a distance of more than 80 km from the university (by registration in the passport) can apply for accommodation in a hostel. Thus, Moscow residents

cannot get a place in a dormitory. The Moscow region residents are settled in the dormitory only if they are far enough away from the university.



10. Question: I'm on the list for accommodation in a dorm. What should I do next?

Answer: Follow these steps:

- ✓ Come to the office Y-345 (Main educational building) with your passport to conclude a contract;
- ✓ Receive a receipt for accommodation payment;
- ✓ Pay for accommodation;
- ✓ Get your Permit to Move In / Order of settlement;
- ✓ Get your e-pass;
- ✓ Finally, if you have all the documents necessary for living in a dormitory (Medical certificate form 086/Y, a copy of your passport, photograph, etc.*See Note below), you can go to the dormitory and contact the dormitory supervisor. She will assist you in taking your place of living.

Note* *If you are a minor please, come accompanied by your parents or other legal representatives with their passports.*

Note* *You can find detailed list of all the documents necessary for living in a dormitory on the SUM website.*



11. Question: What are the conditions in the SUM dormitories?

Answer: The SUM dormitory complex includes two block-type buildings: a 16-storey building and an 18-storey building. There are 1 or 2 living rooms, an entry hall, a toilet and a bathroom in each block. There are about 18 blocks, a kitchen and a laundry room for your own household appliances on each floor. One room can accommodate from 1 to 4 people.

There is a free laundry that is open every day in each dormitory. All the kitchens are equipped with electric stoves, ovens and some kitchen furniture.

There is also a medical room, a gym, an assembly hall, a coworking space and a luggage storage in the dorms. Free visiting during working hours.

Dormitory residents can buy a refrigerator and install it in their room. In case of any problems or damages, you can leave a free application to call the appropriate specialist.

guu.ksuto.ru

<https://guu.ru/campus/obshhezhitie/>



12. Question: Is the dormitory open 24/7?

Answer: Yes, it is. There is a 24-hour dormitory supervisor who can provide the necessary support on various accommodation issues.

A high level of security is ensured on the university territory due to the strict access control. At the same time, dormitory residents can enter and leave the dorm at any time (24 hours).



13. Question: What documents do I need to provide for my accommodation in the dormitory?

Answer: At the stage of applying for accommodation (for foreign students):

- ✓ Original and a copy of your passport with notarized translation;
- ✓ Referral from the Ministry of Science and Higher Education of the Russian Federation;
- ✓ Copy of one parent's passport with notarized translation (**for minors only**);
- ✓ Copy of birth certificate with notarized translation (**for minors only**);
- ✓ Copy of the power of attorney of one of the parents for a legal representative with notarized translation (**in the absence of parents, only for minors**).

At the stage of accommodation in the dormitory (for foreign students):

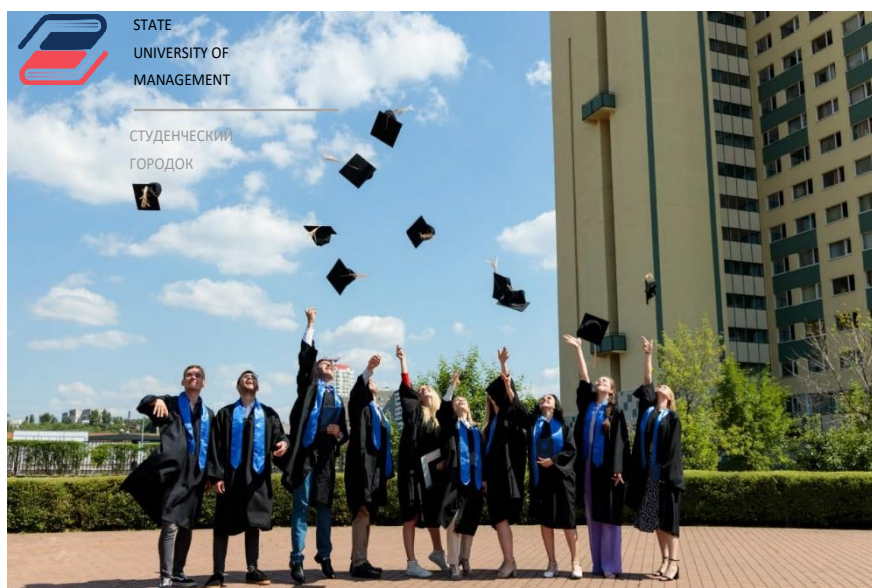
- ✓ Permit to Move In / Order of settlement;
- ✓ Copy of the payment receipt under the accommodation contract;
- ✓ Copy of Voluntary Medical Insurance Policy;
- ✓ Original and a copy of Medical Certificate Form 086/Y with indication of health group, physical education group and medical features (*if any*);
- ✓ Original and a copy of the Certificate of absence of HIV/ AIDS;
- ✓ Original and a copy of Measles Vaccination Certificate or Measles Virus Antibody test;
- ✓ Original and a copy of the Certificate on the results of an X-ray examination (medical certificate on the absence of tuberculosis, x-rays);
- ✓ Copy of the COVID 19 Vaccination Certificate (in case the vaccination was not in Russia you need to provide the document with notarized translation into Russian);
- ✓ 2 (two) 35x45 mm or 30x40 mm matte photos;
- ✓ Original and a copy of the conclusion of a gynecologist (*for girls only*).



14. Question: Can I bring guests / visitors to my room?

Answer: Currently there is a restriction on receiving guests. Only dormitory residents are allowed to visit students from the other dorm during the day (from 9:00 to 22:00).

Become part of the SUM community!



Address: 99, Ryazansky prospect, Moscow, Russia 109542